

**MINUTES OF A FULL COUNCIL MEETING OF SMANNELL PARISH
COUNCIL HELD ON 3 OCTOBER 2012 AT THE SMANNELL AND ENHAM
CHURCH OF ENGLAND PRIMARY SCHOOL HALL, SMANNELL**

Cllrs. Present: Cllr. Rod Bowker (Chairman), Cllr. Cyril Loveridge, Cllr. Dini Thorne

In attendance: County Cllr. Pam Mutton

346. APOLOGIES

Cllr. Tim Bilborough
Cllr. Richard Budge
Cllr. Simon Jackson
Cllr. Nick Kinloch
Borough Cllr. Alex Brook
Borough Cllr. Phil North

347. PUBLIC QUESTIONS NOT ON THE AGENDA

Len Gates gave an informal presentation in relation to the planned new woodland next to Augusta Park. The woodland is a 44 acre site between the playing fields of Augusta Park and Smannell. 7 acres of the site is scheduled to be signed over to the local community by Hampshire County Council and will be managed by Andover Tree United. The environmental community project, Andover Trees United, involves around 16 schools and colleges that have set aside space to create special nursery beds to plant and grow tree whips. These will then be planted out as part of the Woodland Trust's "Jubilee Woods" Project and United Nations Environment Program "Plant a Billion Trees" campaign. The Andover part of the Diamond Wood is being developed on land to the north-east of Andover between East Anton, Enham and Smannell.

The Andover Trees United part of the wood will be developed and managed as a community woodland, planted by children from most of the schools in the Andover area using saplings raised in their own school tree nurseries.

348. DECLARATIONS OF INTEREST

None recorded.

349. TO READ AND APPROVE MINUTES OF THE FULL COUNCIL MEETING – 6 AUGUST 2012

The Minutes were Proposed by Cllr. Cyril Loveridge, Seconded by Cllr. Dini Thorne and unanimously agreed. Motion Carried.

In pursuance of Minute 335 in establishing the formal ownership of the Cinder Track, members requested that the Parish Clerk also ascertain the formal ownership clarification of the footpath alongside Ashley Copse.

**SMANNELL PARISH COUNCIL – 3 OCTOBER 2012
FULL COUNCIL MINUTES – Page 2 (Cont'd)**

ACTION

The Parish Clerk to contact Hampshire County Council and ascertain the formal ownership of the footpath alongside Ashley Copse.

In pursuance of Minute 335, the Chairman advised members that the Chairman of Enham Alamein Parish Council has advised him that the cost of the works to improve the Cinder Track had amounted to around £270.00. In accordance with the Parish Council agreement, members agreed to pay 50% of this cost (£135).

ACTION

The Parish Clerk to raise a cheque for £135 payable to Enham Alamein Parish Council for signature at the November Parish Council meeting.

350. CORRESPONDENCE RECEIVED

The correspondence was reported to Members and duly noted. In addition to this, the Chairman advised members of his formal response to a Gary Murphy as a result of a recent Freedom of Information Request. This was duly agreed and noted.

A formal Minute of complaint was raised by the Chairman received from Cllr. Simon Jackson in relation to arrangements for the organisation of the October meeting. Members noted the comments.

351. TO CONSIDER AND APPROVE CHEQUE PAYMENTS FOR SMANNELL PARISH COUNCIL

The Parish Clerk distributed the finance schedule totalling £852.29 for agreement. The Parish Clerk reported upon the latest financial statement and the bank accounts. It was Proposed by Cllr. Cyril Loveridge, Seconded by Cllr. Dini Thorne and unanimously agreed to accept the finance schedule as distributed. Motion Carried.

352. TO FORMALLY RECEIVE THE FINAL AUDIT CERTIFICATE TO THE ACCOUNTS FOR THE FINANCIAL YEAR END 31 MARCH 2012

The Parish Clerk advised members he was in receipt of the final audit certificate to the accounts as at year end 31 March 2012 and that it has been certified as an unqualified audit, which is the best report to receive. It was Proposed by Cllr. Cyril Loveridge, Seconded by Cllr. Dini Thorne and unanimously agreed to formally receive the final audit certificate to the accounts for the financial year end 31 March 2012. Motion Carried.

353. TO RECEIVE AN UPDATE FROM THE LLPF COMMITTEE AND ACTIVITIES

The Chairman reported on the last LLPF Committee meeting. He commenced his report by advising that he has resigned as Chairman of the committee and that Cllr. Tim Bilborough is now his successor. He

SMANNELL PARISH COUNCIL – 3 OCTOBER 2012
FULL COUNCIL MINUTES – Page 3 (Cont'd)

requested that the Annual Inspection Report on the LLPF playground equipment be re-sent to all members. The roof leak at the Little London Playing Fields is currently being investigated. The firework arrangements for the firework display on 27 October 2012 are pressing ahead well. However, the remainder balance of £1,000 is due. This was discussed and the best method was for the Parish Clerk to pay this personally but subject strictly to an invoice being prepared beforehand and for the Parish Clerk to be reimbursed accordingly at the November meeting. Will Brooks has requested a payment of £100 for the use of the fields and members unanimously agreed that if the LLPF Committee need to secure the field for £100, the Parish Council would support such action. Finally, in order to secure St John's Ambulance, a risk assessment is required for the event and needs to be submitted to them as soon as possible. The Chairman stated that he would chase Cllr. Tim Bilborough for the completed risk assessment.

ACTION

The Parish Clerk to pay Smart Pyrotechnics £1,000 personally on production of a formal invoice and to be reimbursed at the November Full Council meeting of the parish council.

ACTION

The Chairman to request the completed risk assessment from Cllr. Tim Bilborough.

354. TO DISCUSS ROADS AND FOOTPATHS

Cllr. Dini Thorne raised the issue of the ditching either side of the road creating a ledge following the resurfacing of the road down to the A343 pass the Copse House. County Cllr. Pam Mutton noted this matter and stated she would raise this with Tim Lawson.

The subject of pothole repair along Malthouse Lane was raised and concerns expressed as this is well used by families going to and from school. County Cllr. Pam Mutton stated she would raise this with Tim Lawson.

The Chairman made reference to a parishioner query concerning recent tree/hedge damage sustained along Dunhills Lane and that the suggestion was made that perhaps No HGV signs could be erected at each end of the lane. County Cllr. Pam Mutton stated she would e-mail Paul Garrod with the feasibility.

ACTION

County Cllr. Pam Mutton to raise the matter of the ditching down to the A343 with Tim Lawson. She stated she would bring the matter of pothole repair along Malthouse Lane to the attention of Tim Lawson

**SMANNELL PARISH COUNCIL – 3 OCTOBER 2012
FULL COUNCIL MINUTES – Page 4 (Cont'd)**

and would e-mail Paul Garrod with the possibility of No HGV signage at each end of Dunhills Lane.

355. TO DETERMINE PLANNING APPLICATIONS

The Parish Clerk reported that three planning applications have been received for determination.

12/01999/FULLN – Change of use to self storage facility in association with adjoining site and installation of rooflights at Finkley Manor Farm, Finkley Road – No Objection.

12/02000/FULLN – Replacement/New Buildings to house seating, indoor children's play equipment and new toilets – Finkley Down Farm, Finkley Road – Members agreed that more time was needed within the limit to consider the application.

12/02083/FULLN – Erection of single storey rear extensions to provide kitchen, study, utility room and workshop and installation of first floor dormer window in the rear roof slope to provide w/c – Tamarisk, Little London – Members agreed that more time was needed within the limit to consider the application.

355. TO RECEIVE A REPORT FROM THE SMANNELL & ENHAM PRIMARY SCHOOL

Anne-Marie Jones advised members that the school has had its OFSTED inspection, which was rated satisfactory. An action plan coupled with target attainment has been produced for the school staff and governors to consider and work through. It was explained that as the school is a church school, the diocesan inspection is also imminent. She concluded her report stating that the harvest festival is taking place next week.

356. BOROUGH AND COUNTY COUNCIL REPORTS

There being no Borough Councillors present no such report was received.

County Cllr. Pam Mutton commented that Citizenship Ceremonies are currently being held at Hampshire County Council. She questioned members as to the progress of obtaining a noticeboard for the parish, which was grant-aided from her County Councillor devolved budget. The Chairman stated that a spec has been produced and that Cllr. Simon Jackson has investigated different options. Members agreed that the Chairman obtain the spec from Cllr. Simon Jackson and pursue accordingly and then advise the Parish Clerk of the successful supplier to place a formal order.

SMANNELL PARISH COUNCIL – 3 OCTOBER 2012
FULL COUNCIL MINUTES – Page 5 (Cont'd)

ACTION

The Chairman to obtain the noticeboard spec from Cllr. Simon Jackson and then pursue suitable suppliers. Once a successful supplier has been found, that the details of this be passed to the Parish Clerk to enable a formal order to be raised.

357. COUNCILLORS QUESTIONS

None recorded.

There being no further business to transact, the Chairman closed the meeting at 20.45 hours.