

**MINUTES OF A FULL COUNCIL MEETING OF SMANNELL PARISH
COUNCIL HELD ON 18 JUNE 2012 AT THE SMANNELL AND ENHAM
CHURCH OF ENGLAND PRIMARY SCHOOL HALL, SMANNELL**

Cllrs. Present: Cllr. Tim Bilborough, Cllr. Rod Bowker (Chairman), Cllr. Richard Budge, Cllr. Simon Jackson, Cllr. Nick Kinloch, Cllr. Cyril Loveridge, Cllr. Dini Thorne

In attendance:

County Cllr. Pam Mutton

319. APOLOGIES

Borough Cllr. Alex Brook

Borough Cllr. Phil North

Borough Cllr. Janet Whiteley

320. TO CO-OPT A SERVING COUNCILLOR TO THE SMASNNELL PARISH COUNCIL

Brief presentations were made by two candidates expressing an interest in being a Parish Councillor. These were Tim Bilborough and Richard Kidd. Cllr. Richard Budge felt that the vacancy should be kept open for a suitable candidate from Augusta Park.

It was Proposed by Cllr. Dini Thorne, Seconded by Cllr. Simon Jackson and agreed that Tim Bilborough be elected as a serving parish councillor to Smannell Parish Council. 5 For, 0 Against, 1 Abstention. Motion Carried.

The Declaration of Acceptance of Office was duly completed and signed by Cllr. Tim Bilborough in the presence of the Parish Clerk.

321. PUBLIC QUESTIONS NOT ON THE AGENDA

A member of the public raised a number of questions. The first question concerned the principles of liability insurance, which the Parish Clerk explained as it related to Parish Council insurance matters. A request was received via the member of the public for use of the Parish Council marquee for a private party, who has helped in previous events. Members felt that in future such requests need to be made to Full Council. However, on this occasion, Members felt that in recognition of help given in the past and as a thanks, the marquee could be let for 30 June but on the condition that the Parish Council will expect the full cost of replacement for any resultant damages.

Finally, Members unanimously agreed that a letter of thanks be written to Andrew Green in recognition for his signage contribution.

ACTION

The Parish Clerk to write a letter of thanks to Andrew Green to thank him for signage contribution.

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322. DECLARATIONS OF INTEREST

None recorded.

323. TO READ AND APPROVE MINUTES OF THE FULL COUNCIL MEETING – 21 MAY 2012

The Minutes were Proposed by Cllr. Simon Jackson, Seconded by Cllr. Richard Budge and unanimously agreed. Motion Carried.

The action from the Minutes were discussed.

In pursuance of Minute 309 concerning parish council noticeboard quotations. Cllr. Simon Jackson reported that he had various on-line quotations and that the best way forward would be for a decision to be delegated so that a final quotation to the right specification could be agreed amongst members and reported to the next meeting of the Parish Council. Members unanimously agreed with such a proposal. Whilst on this subject, County Cllr. Pam Mutton stated she is prepared to consider a grant of £800 from her councillor devolved grant allowance and requested that the Parish Clerk file an application as soon as possible. Members expressed their thanks to County Cllr. Pam Mutton for her kind consideration.

ACTION

The Parish Clerk to apply for a grant of £800 for the devolved grant allowance to County Cllr. Pam Mutton.

324. CORRESPONDENCE RECEIVED

The correspondence received to date was circulated earlier and there were no matters arising on business thereon.

325. TO CONSIDER AND APPROVE CHEQUE PAYMENTS FOR SMANNELL PARISH COUNCIL

The Parish Clerk reported on the expenses of the Parish Council amounting to £214.46. This was made up of payment to John Murray (Internal Auditor) for £100.00 and a refund to the Parish Clerk for £114.46 and this was made up of £107.88 for new web hosting and £6.58 for domain registration fees. It was Proposed by Cllr. Cyril Loveridge, Seconded by Cllr. Simon Jackson and unanimously agreed. Motion Carried.

326. TO RECEIVE THE ANNUAL INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2011/2012

The Parish Clerk reported on the recent internal audit of the parish council accounts carried out by John Murray. All was in order and the internal auditor would wish to see the cheque book to support the invoices next year. It was Proposed by Cllr. Simon Jackson, Seconded by Cllr. Richard Budge and unanimously agreed to accept and receive

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the annual internal audit report for the financial year 2011/2012. Motion Carried. The Chairman requested a copy of the internal audit letter.

327. TO RECEIVE AN UPDATE FROM THE LLPF COMMITTEE AND ACTIVITIES

Members expressed concern that the grass cutting is not being cut as regularly as expected and indeed over 16 cuts were never going to be achieved in one year. Members requested that the Parish Clerk investigates with Test Valley Borough Council as to the position.

ACTION

The Parish Clerk was requested to investigate with Test Valley Borough Council as to the position with regard to the grass cutting.

Cllr. Simon Jackson commented on the roof leaks on the building at Little London Playing Fields. Comments were made with regard to the water meter at Little London and members felt it appropriate to enquire with Will Brooks as to the situation. Members commented that Ian Giles needs to undertake works to the power box and spur and to estimate accordingly. Cllr. Simon Jackson stated he would pursue this and discuss at a future LLPF Committee meeting.

328. TO DETERMINE PLANNING APPLICATIONS

The Parish Council considered planning applications 12/01125/FULLN Homefield, Little London, Andover and returned No Objection, a certificate of lawfulness for 12/01154/CLPN 4 Furrow Way, Andover, Hampshire with no objection.

329. TO DISCUSS ROADS AND PAVEMENTS

County Cllr. Pam Mutton reported that she has organised a meeting with Tim Lawson to survey the highway and understand the issues on 26 June 2012 at 11.00am meeting at The Oak.

Remedial works to the Newbury Road at Little London has been completed to an excellent standard but deep pot holes remain along the Smannell Road.

330. TO DISCUSS DIAMOND JUBILEE CELEBRATIONS

Members unanimously agreed that the Diamond Celebrations had been a resounding success and a vote of thanks was offered to Lynn and the team. After all expenses had been taken into account, the accounts returned a profit of £60.00 which members agreed should be paid into the Parish Council funds and ring-fenced as playing field income.

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331. TO RECEIVE A REPORT FROM THE SMANNELL & ENHAM PRIMARY SCHOOL

Discussion took place regarding the feasibility of funding a mirror to ease entry and exit from the school. Members agreed that the Parish Council would contribute a maximum of £100.00 towards the mirror but could not offer any help as regards its erection.

332. BOROUGH AND COUNTY COUNCIL REPORTS

None recorded.

333. COUNCILLORS QUESTIONS

None recorded.

There being no further business to transact, the Chairman closed the meeting at 20.36 hours.